



## Credfest Event Publicity Form

Please help us to publicise your event by giving us as much information as possible and by keeping us updated with any changes as soon as possible by emailing this form and subsequent information to **Rachel Vowles** [rachel@credfest.co.uk](mailto:rachel@credfest.co.uk) (07810 552891) and **Alison Shakespeare** [alison@shakespeare.org](mailto:alison@shakespeare.org) (07866 523509)

<b>Name of your organisation:</b>	
<b>Brief description of organisation:</b>	
<b>Contact details for use by CredFest office:</b>	
<b>Contact details to be given to general public:</b>	
<b>Event 1 (category)</b>	Dance / Drama / Sport / Food / Music / Literary/ Family Other:
Title	
Proposed Date(s)/Time(s)	
Venue	
Description	
Will the event need tickets	Yes / No
Will the tickets be free	Yes / No
What will the tickets cost	Adult                  Child                  Concs/Group
Where can they be bought?	CredFest Box Office/other outlet (please give details)
Is there a Sponsor/fund giver to be acknowledged?	* Name

**\*Don't forget to supply your logo/photos plus any logo for your sponsor. Please send as Jpegs by email.** If you are presenting any more events please just copy and paste from the rows above.